

**LAY SERVANT ANNUAL REPORT \_\_\_\_\_ (yr.)**  
**Local Church Annual Charge (Church) Conference**

This report covers the 12 month period from \_\_\_\_\_ to \_\_\_\_\_

(from last to current charge conference)

Conference \_\_\_\_\_ District \_\_\_\_\_

Church \_\_\_\_\_ Church Address \_\_\_\_\_

City/State/Zip

Church Telephone \_\_\_\_\_ Church E-Mail \_\_\_\_\_

Name of Lay Servant \_\_\_\_\_

-Address \_\_\_\_\_

Street

City/State/Zip

Cell Telephone \_\_\_\_\_ E-Mail \_\_\_\_\_

**STATUS OF LAY SERVANT**

I am applying to  begin

renew

as a  Local Church Lay Servant (Taken a Basic Course)

Certified Lay Servant (Taken Basic Course and an Advanced Course)

Completed Basic Training \_\_\_\_\_ (Date) Certificate of Completion included

I have  have not

Completed an Advanced Lay Servant course

I have  have not

What year did you complete the LAST advanced course you took? \_\_\_\_\_

What was the TITLE of the LAST advanced course you took? \_\_\_\_\_

**Certificates of Completion MUST accompany this report**

**(Renewal applicants must also complete the other side of this form.)**

**GIFTS AND TALENTS**

I am available to supply district pulpits as preacher/worship leader for Sunday worship services.  Yes  No

I am available to assist district churches with special program needs:  Youth  Adult  Bible study

Music  Other \_\_\_\_\_

**REQUEST OF THE LAY SERVANT**

I hereby request recommendation of charge (church) conference to begin or renew as a for the ensuing year

Certified Lay Servant

Local Church Lay Servant

**APPROVAL AND RECOMMENDATION:**

\_\_\_\_\_  
Lay Servant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pastor

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Superintendent

\_\_\_\_\_  
Date

**ACTION BY THE DISTRICT Board of Laity LAY SERVANT Committee**

This application is to begin or be renewed as a  Certified Lay Servant  Local Church Lay Servant

Within the \_\_\_\_\_ District of the \_\_\_\_\_ New Mexico Conference is  approved  disapproved for the ensuing year.

Signed \_\_\_\_\_

Date \_\_\_\_\_

**LAY SERVANT ANNUAL REPORT (continued)**  
**MINISTRIES BY THE LAY SERVANT**

During the past year I have participated in these ministry opportunities:

- served as MEMBER of committee, board, commission, council, task force, etc.  
 at my local church (what) \_\_\_\_\_  
 beyond my local church:  
 in my district (what) \_\_\_\_\_  
 in my conference (what) \_\_\_\_\_  
 in my jurisdiction (what) \_\_\_\_\_  
 at the general church level (what) \_\_\_\_\_  
 served as CHAIR, committee, board, task force, etc.(what) \_\_\_\_\_  
 served as a volunteer at a community agency (what) \_\_\_\_\_  
 provided one-on-one caring \_\_\_\_\_  
 provided leadership in caring/outreach projects (such as food pantry, prison ministry, Society of St. Stephen, etc.) (what) \_\_\_\_\_
- \_\_\_\_\_
- taught classes (what, how many) \_\_\_\_\_  
 served as worship leader in service (how many) \_\_\_\_\_  
 delivered devotional messages (where, how many) \_\_\_\_\_  
 preached in worship services (where, how many) \_\_\_\_\_

Additional opportunities for leading, caring, and communicating ministries participated in by the lay speaker (describe opportunity and your part in it): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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**PERSONAL AND SPIRITUAL GROWTH BY THE LAY SERVANT**

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improved your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in leading, caring, and communicating?  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**FEEDBACK BY THE LAY SERVANT**

Do you believe that you have had adequate opportunity for service as a lay servant this past year?  Yes  No  
 (If NO, please explain) \_\_\_\_\_  
 \_\_\_\_\_

What additional training or support do you need? \_\_\_\_\_  
 \_\_\_\_\_

Give any recommendations you have for improving the lay servant ministry in your district or annual conference:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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THIS CHARGE CONFERENCE REPORT FORM HAS BEEN APPROVED FOR USE WITHIN THE DISTRICTS OF THE NEW MEXICO CONFERENCE. November, 2020

Notice: After this form is completed and signed by the lay servant, pastor, district superintendent, and representative of the District BOL:

Lay Servant will send copies to (1) lay servant; (2) pastor; (3) district superintendent; (4) district director of lay servant ministry; and (5) conference director of lay servant ministry. The ORIGINAL form goes to the recording secretary of the charge conference.