

## **ASSESSMENT AND APPOINTMENT CONSULTATION CALENDAR**

**(Please remember that the SPRC is to meet at least 4 times/year per *The Book of Discipline*.)**

### **Meet in April/May: (due by first week of June)**

#### **SPRC/PASTOR - CHURCH ASSESSMENT**

This assessment is to help define the “Mission Field” of the church and to assess the ministry strengths and areas for growth and improvement in the life of the church.

**Please Note:** Only one form, filled out by the SPRC and pastor in conversation together, should be submitted. Any differences of opinion between the SPRC and pastor should be noted as indicated on the form.

### **Meet in August/September: (due by first week of October)**

#### **SPRC ASSESSMENT OF PASTOR**

This assessment is to determine the ministry gifts and graces of the pastor and to recognize areas of needed improvement in ministry as the SPRC supports the pastor in determining in what ways the pastor can grow in their ministry and service (including what continuing education the pastor should consider pursuing).

#### **PASTOR'S SELF-ASSESSMENT**

This assessment is to determine the ministry gifts and graces of the pastor and to recognize areas of needed improvement in ministry as the pastor determines in what ways they can grow in their ministry and service (including what continuing education the pastor should consider pursuing).

**The SPRC makes the Salary/Compensation Recommendation to the Charge Conference.**

### **Meet in December/January: (Due middle of January)**

#### **SPRC'S CONSULTATION FOR FUTURE APPOINTMENT OF CLERGY**

The SPRC completes an Appointment Consultation Form for their current pastor. This Appointment Consultation Form reflects the Stay/Either/Move status of the pastor and states why.

#### **CLERGY CONSULTATION FOR FUTURE APPOINTMENT OF CLERGY**

The pastor completes an Appointment Consultation Form for themselves. This Appointment Consultation Form reflects the Stay/Either/Move status of the pastor and states why.

### **Clergy: Please Bring To Your Appointment Consultation Meeting**

#### **PASTOR'S CONSULTATION INFORMATION (VITAL SIGNS) SHEET**

This form is to be filled out and completed by the pastor and brought to your Annual Consultation meeting with your District Superintendent.