



ENDOWMENT GRANT APPLICATION CHECKLIST

The New Mexico Annual Conference Endowment Distribution Committee grants funds to encourage innovation, vigor, devotion, and effectiveness in making disciples of Jesus Christ for the transformation of the world.

Eligibility: Organizations whose purpose is consistent with the stated purpose of the funds and whose work is formed by or have been originated as a part of the New Mexico Annual Conference.

Please take some time to review each of the Grant Types before submitting your application.

If your application does NOT meet the requirements, your application will be denied.

The committee requests that you select the grant type that best fits your ministry and file one application for the appropriate grant. Multiple applications for one ministry program to multiple grants will be reviewed last.

For All Applications

Please include the following information to your applications.

- Yearly Budget that includes the following:
 - A breakdown of costs associated with the amount requested.
 - How are these costs estimated or calculated.
 - Why are these costs important to your mission / project?
 - What other funding have you secured or sought for this mission / project?
 - Since these awards are for no longer than three consecutive years. Applicants must apply each year. With this in mind, what is your plan for funding this ministry / program after three years?

Bishop's Awards

Purpose: The Bishop's Awards is to fund or to seed the funding of ministries within local churches, for winning persons to Jesus Christ that could not be otherwise funded by the local church, and thereby to encourage innovation, vigor, devotion, and effectiveness in winning persons to Jesus Christ. (NMAC Rule #2715.15)

Eligibility Checklist:

- Only local churches and bodies within local churches may apply for and receive bishops awards.
- Bodies in local churches may apply for and receive awards only in the name of the local church, and only with the endorsement of the church council or similar body, which shall be represented by the signature of the board or the Pastor on the application.
- Applicant for bishops awards may not have received an award for the same or similar program or ministry for more than three consecutive years, except that an exceptional cases awards may be granted for an additional year.

Include the following information to your application when applying for

Bishop's Awards:

- Has this ministry had prior funding from the endowment distributions committee?
- How will this grant be used to win persons to (provide opportunities for individuals to build relationship with) Jesus Christ?
- What funds have the local church provided for this ministry?
- What is the action plan for this ministry over the next three years? Including future funding opportunities.

Vitality Awards

Purpose: Vitality Awards is to encourage development of vitality, in vision in mission and ministry, in support of conference objectives and priorities and to fund vital ministries that would otherwise not be funded. (NMAC Rule #2715.20)

Eligibility Checklist:

- Vitality awards are available only to boards, agencies, and bodies that are formed by or are a part of the NMAC.
- Awards will be granted after communication with the Conference Council on Finance and Administration, so that the committee may be informed of unfunded vital ministries that have gone before that body.
- Awards should not be granted to the same entity for the same or similar program for more than three consecutive years, except in unusual circumstances, justifying an additional years award.

Include the following information to your application when applying for Vitality Awards:

- Please describe your organization or board's relationship with The New Mexico Annual Conference of The United Methodist Church.
- Have you or your organization applied / received for a Vitality Award in the past? If so when?
- What is the purpose of this mission, ministry, or program?
- Who does your program / ministry seek to reach?
- Is this a one-time event or is this an ongoing program / ministry?
- Why do you consider this program / ministry a vital ministry?
- How is this program / ministry connect to a local church / organization?
- How does it fit in / align with the mission of your local church / organization?
- Who will be sustaining / staffing this ministry / program? Do you have volunteers in place?

Pippin Award Grant Checklist

Purpose: The earnings from the Pippin Endowment Fund are to be used for mission work in New Mexico (Conference), including the training of Navajo Ministers. (NMAC Rule #2715.25)

Distribution: funds remaining for distribution from the Pippin Endowment Fund after a payment of foundation fees will be allocated among, and paid to applicants by the conference endowment committee. In order to comply with the donors request, a minimum of 20% of the net distributed funds shall be used for the training of Navajo ministers, with a balance to be used to support mission work in the NMAC.

Eligibility Requirements:

- Are you a board agency or body that is formed by or part of the NMAC?
- Are you an institution or organization receiving Shared Ministry support from the NMAC?
- Have you applied for the Pippin Award before? What year?
- Have you received the Pippin Award before? What year?

Funding Criteria and Priorities:

- What underserved constituencies, marginal communities, or individuals and populations in crisis or with pressing human or spiritual needs will you be ministering?
- Will your program work to connect direct services to strategies aimed at addressing the root causes of poverty, injustice, and human need?
- How do you plan to involve those who are being served in planning, goal setting, and decision making?
- How will you work with other congregations, non-profits, and groups in the community and state supporting the purposes of this project?
- How will you communicate your efforts through networks of others in the same ministries about resources, strategies, trainings, and other means of strengthening this ministry?

In your supporting documentation to your application please be sure to answer these questions:

- What is the purpose of this mission, ministry or program?
- Who does your program/ministry seek to reach?
- Is this a one time event or ongoing ministry?
- Is the funding going to support training of Navajo ministers or their outreach?

- Is this project/program supporting mission work in outreach missions in the NMAC, SCJ, US or GBGM?
- How does this outreach impact the people you are serving and is it building relationships with your church?
- Who will be sustaining/staffing this project? Do you have your mission team in place?
- How will you measure the success of this mission project?