



**CERTIFIED LAY MINISTER ANNUAL REPORT \_\_\_\_\_ (yr.)**  
**Local Church Charge Conference**

This report covers the 12 month period from \_\_\_\_\_ to \_\_\_\_\_  
**New Mexico Annual Conference** District \_\_\_\_\_

Church \_\_\_\_\_ Church Address \_\_\_\_\_

Church Telephone \_\_\_\_\_ Church E-Mail \_\_\_\_\_

Name of Certified Lay Minister \_\_\_\_\_

Address \_\_\_\_\_

Cell Telephone \_\_\_\_\_ E-Mail \_\_\_\_\_

**STATUS OF CERTIFIED LAY MINISTER**

I am applying to ☐ begin training as Certified Lay Minister Candidate  
☐ I have completed the Basic Training course for Lay Servant Date completed \_\_\_\_\_  
☐ I have completed an Advanced Lay Servant course Date completed \_\_\_\_\_

I am *renewing* as a ☐ Certified Lay Minister

What continuing education coursework did you complete this year? { } **Certificate of Completion attached**

Date of recertification by NMCBOL \_\_\_\_\_

**\*Must be recertified every two years**

**(Renewal applicants must also complete the other side of this form.)**

**GIFTS AND TALENTS**

I am available to supply district pulpits as preacher/worship leader for Sunday worship services. ☐ Yes ☐ No

I am available to assist district churches with special program needs:

☐ Congregational Care ☐ Music ☐ Christian Education Classes ☐ Leadership Workshops ☐ Other

☐ Missional Ministry ☐ Latino/Hispanic Ministries ☐ Parish Nurse ☐ Spiritual Formation

**REQUEST OF THE CERTIFIED LAY MINISTER**

I hereby request recommendation of my pastor and my charge conference to begin ☐ or renew ☐ as a Certified Lay Minister for the ensuing year.

**APPROVAL AND RECOMMENDATION**

\_\_\_\_\_  
Candidate or Certified Lay Minister

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pastor

\_\_\_\_\_  
Date

\_\_\_\_\_  
District Superintendent

\_\_\_\_\_  
Date

## **CERTIFIED LAY MINISTER ANNUAL REPORT (continued)**

### **MINISTRIES BY CERTIFIED LAY MINISTER**

During the past year I have participated in these ministry opportunities in my local church or assigned CLM position

☐ served as MEMBER or CHAIR of committee, board, commission, council, task force, etc.

☐ in my district \_\_\_\_\_

☐ in my conference \_\_\_\_\_

☐ in my jurisdiction \_\_\_\_\_

☐ at the general church level \_\_\_\_\_

☐ served at a community agency \_\_\_\_\_

☐ provided one-on-one caring:

☐ at a hospital, nursing home, or to a shut-in \_\_\_\_\_

☐ provided leadership in caring/outreach projects (such as food pantry, prison ministry, mission teams, etc.) \_\_\_\_\_

☐ taught classes (what, how many) \_\_\_\_\_

☐ served as worship leader in service (how many) \_\_\_\_\_

☐ delivered devotional messages (where, how many) \_\_\_\_\_

☐ preached in worship services (where, how many) \_\_\_\_\_

☐ funeral/celebration of life service(what, how many) \_\_\_\_\_

Other ministry involvement \_\_\_\_\_

### **PERSONAL AND SPIRITUAL GROWTH BY THE CERTIFIED LAY MINISTER**

In what activities have you engaged and/or what books have you read during the past year to help nurture your personal growth as a CLM? \_\_\_\_\_

What spiritual disciplines have you engaged in to nurture your spiritual growth? \_\_\_\_\_

How have you improved your understanding of the Bible; improved your understanding of The United Methodist Church? \_\_\_\_\_

How have you improved your skills in leading, caring and communicating? \_\_\_\_\_

### **FEEDBACK BY CERTIFIED LAY MINISTER**

Do you believe that you have had adequate opportunity for service as a CLM this past year? ☐ Yes ☐ No

(If No, please explain) \_\_\_\_\_

What additional training or support do you need? \_\_\_\_\_

Give any recommendations you have for improving the Certified Lay Ministry in your district or annual conference: \_\_\_\_\_

THIS CHARGE CONFERENCE REPORT FORM HAS BEEN APPROVED FOR USE WITHIN THE DISTRICTS OF THE NEW MEXICO CONFERENCE.